

River Rendezvous 2014 Admissions, Registration, and Cancellation Policies

Please read the following information carefully.

Admission Fees and Policy

\$9.75 per student – Early bird rate for registrations received before May 15

\$10.75 per student – Schools registering after May 15

\$10.75 per adult* (see below)

* For every 5 children attending, one adult may attend free of charge. For every adult attending above this number, an admission price of \$10.75 will be charged.

Payment Policy

Payment is required before the event or upon arrival that day. If you are unable to pay in advanced please contact Jill Murphy at 952-563-8889 or jmurphy@BloomingtonMN.gov.

Special Needs Policy

Bloomington Parks and Recreation actively supports the inclusion of all children into our programs. If you or your participant has any special needs, please contact Greg Boatman at 952-563-8899 at least two weeks in advance so we may make appropriate arrangements. If special circumstances arise within two weeks of the event, please contact us as soon as possible.

Registration and Scheduling Policy

You may mail or e-mail your registration form to the Bloomington Park and Recreation office. A fill in form is available at BloomingtonMN.gov keyword River Rendezvous. Registration will be on a first-received basis. To ensure that you get your first choice, we cannot stress the importance of returning your completed registration as soon as possible.

Please do not over-estimate the number of students that will be attending the event, but be as accurate as possible. You may always add a few students if your actual number is greater than the number you noted on your registration form.

If the number of students or adults changes the change of status form must be received before September 3rd. Any changes made after September 3rd must pay for all registered students plus any additional students. Change of Status forms can be found on the website BloomingtonMN.gov keyword River Rendezvous.

The hours of River Rendezvous School Days are 8:55 am to 2:45 pm. Please indicate on your registration form the times at which you would like to start and end your day. Please take into account travel time and traffic concerns when deciding on your arrival and departure times.

A confirmation will be sent to you by the end of May, letting you know we have received your registration and the date your school is scheduled to attend.

Registration Changes Policy

If you wish to change the number of students or adults that you have registered for, you may do so only by mailing or emailing the Change of Status Form included in this packet. A change can be made without penalty until September 3rd at 4:00 pm. After that time you will be charged for the amount of people you have registered for. You may also download the Change of Status form by visiting the City of Bloomington website at BloomingtonMN.gov.

Students may be added to your group at any time up until the event; however you must email the Change of Status Form to us to do so. If you want to add twenty or more students, you must contact us to make arrangements at 952-563-8889.

| Registration Changes Are Made | Fee |
|---|--|
| Before September 3 rd at 4:00 p.m. | = No Fee |
| After September 3 rd at 4:00 p.m. | = Must pay for all registered students plus any additional |

Cancellation Policy

If your school wishes to cancel its registration, it may do so before July 31st at 4:00 p.m. with no penalty. A cancellation between August 1st and August 12th at 4:00 p.m. will warrant a \$50 cancellation fee. Should you cancel between August 12th and August 29th at 4:00 p.m., you will be charged 50% of the original fee. After August 29th at 4:00 p.m., your school will be charged for the number of students and adults that you are registered for, without exception. If a student is sick the day of the event, a refund is not provided. It is recommended that arrangements be made to fill these openings, if possible. If more students attend than is registered, you must provide a check for the additional number of students that day.

| Cancellation Time | Fee |
|---|-----------------------|
| Before July 31 st at 4:00 p.m. | = No Fee |
| Before August 12 th at 4:00 p.m. | = \$50 |
| Before August 29 th at 4:00 p.m. | = 50% of original fee |
| After August 29 th at 4:00 p.m. | = Charged Full Amount |

Indemnification/Hold Harmless

Participation in this activity or program is completely voluntary and the activity or program being offered is for the benefit of the participant. The participating organization/school for itself and for each of its participants hereby releases the City of Bloomington from any claims, injuries, or damages of whatever nature, incurred by the participating organization/school and each and every one of its participants which are directly or indirectly attributable to the City, its agents or employees, arising out of, or in connection with, the activity or program.

As a condition of receiving this City service or participating in this City program, the Applicant agrees to abide by the City's policies prohibiting sexual harassment, firearms, unlawful discrimination and smoking, as well as all other reasonable work rules, safety rules or City policies regulating the behavior of persons on City property or receiving City services at all times while the Applicant is participating in this City program. The Applicant agrees and understands that a violation of any of these policies or rules will result in the immediate termination of services or participation without refund.

Weather Policy

Bloomington River Rendezvous is held rain or shine. No refunds will be issued in the cases of weather-related early dismissal or late starting of groups.